

**School Site Council Minutes**  
**Crocker Highlands Elementary School**  
**May 17, 2016**  
**4:30 PM**  
**School Library**

**In Attendance:**

Kristen Wilson, Kira Lancaster, Gary McCoy, Todd Brantley, Tom O'Brien, Pam Asuncion, Clare O'Brien, Heather Sawtelle, Vickie Srago, Caroline Chumo, Joci Kelleher

**Call to order at 4:40**

Tom moves to approve minutes, Naomi seconds, minutes unanimously approved.

**Vision and Mission Statements**

- Vision: should we include the family importance or not? Does that fit in better under the Mission?
- Mission: hits on all key areas and alludes to students and families and teachers and community
- "The school community recognizes..." - is that part of the school umbrella?
- Joci moves to vote to approve Vision and Mission, Pam moves to second.
- Vote: unanimous approval

**SPSA (School Site Plan)**

- Minor changes since we viewed last time (little details): tying the budget to the plan
- Mental health interns tied to challenging math because a big rock right now is not social and emotional health
- *Mathematical Mindsets* (staff reading this book) also added under math big rock
- Nothing on the budget changed
- PTA budget and school budget thought about together to balance each other
- PTA budget passed last week
- Joci will send a copy to Gary via student to review
- STIP: Substitute Teacher Incentive Program (can cover for teachers, work in reading lab as credentialed program)
- Kira motions to approve SPSA, Heather seconds, unanimous vote to pass and adopt SPSA
- Joci (Principal) and Todd (SSC Chairperson) sign assurances page

**Home School Compact/Parent/Guardian Involvement Policy**

- Went over in April 2015, haven't reviewed this year
- Changes: Adjust to say "parent/guardian" instead of just "parents"
- Change "State of California's academic content standards to "The State of California Common Core standards (academic content)"
- Explanation of External Review: happens every 4 years - compliance review
- Updated dates in Involvement Policy to be current
- Under "Parental involvement means..." discuss health and safety
  - Parents/guardians play a role in maintaining health and safety of all students (learning environment) - see actual document for exact wording

- Caroline motions to adopt, Naomi seconds, unanimous approval

### **SSC Self-Evaluation Process**

- 5 Standards to score
- Going to take an overall average of the group who had already filled out on own
- Standard 1: overall 3
- Standard 2: overall 2.7
- Standard 3: overall 2.7
- Standard 4: overall 2
- Standard 5: overall 2.9
- Joci will submit overall scores
- Standard 4: we are not a community that has as much of a need of capacity building, so low score because we don't need it - is it a top priority or not?
- Recommendations for next year?
- Standard 2.7: monitoring implementation of plan (talked about data and plan, but not last year's to look at effectiveness, etc.)
  - Disconnect between SSC and overall teacher group - make sure teachers understand the plan as well as SSC does (teachers do self assessment of plan implementation)
  - Recommendations:
    - Have a teacher liaison from SSC and for PTA/SSC
    - Teacher input about engagement with site plan
    - Highlight a couple of things on the plan as priorities/focus/reason behind why we're doing what we're doing for PD - make a conscious connection to the plan
  - ILT meeting in June about PD for following year
  - Combine an SSC meeting and staff meeting (at beginning of school year?)
- This information will be brought to summer planning of ILT

### **Other Business:**

- Seen on news: Jerry Brown revised budget needs to be approved (schools MAY see increase in budget...)
- Sometimes in Fall we will see an increase in budget
- Concern about streamlining information and communication
  - New person for website next year and looking at how to share information more efficiently and across one platform
- Fall: discuss PTA and teacher liaison representatives - make sure all parties are on the same page
- Spread the word for next year involvement

Adjourn at 5:43pm